OPERATING SCHEME

Cloud Credential Council

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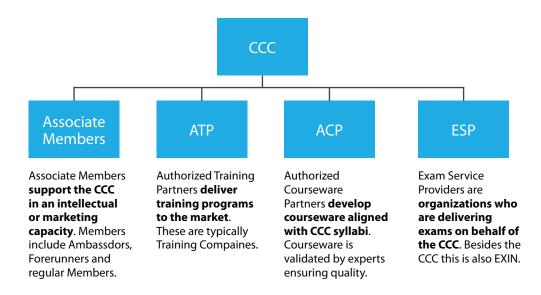# TABLE OF CONTENTS

CCC OPERATING SCHEME

The CCC Operating Scheme provides guidance to Authorized Training Partners, Authorized Courseware Partners on how to operate effectively in the market. The scheme explains the role and function for each stakeholder.

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Associate Members

Associate Members **support the CCC in an intellectual or marketing capacity**. Members include Ambassdors, Forerunners and regular Members.

ATP

Authorized Training Partners **deliver training programs to the market**. These are typically Training Compaines.

ACP

Authorized Courseware Partners **develop courseware aligned with CCC syllabi**. Courseware is validated by experts ensuring quality.

ESP

Exam Service Providers are **organizations who are delivering exams on behalf of the CCC**. Besides the CCC this is also EXIN.

ABOUT THE CCC

The Cloud Credential Council (CCC) is a global community driven organization that empowers companies in their digital transformation journey. We do this by offering vendor-neutral certification for IT Professionals including Cloud, Big Data, and IoT.

- The CCC designs certification programs that help IT professionals and organizations maximize the potential of digital.
- The CCC is vendor neutral and community driven and works with industry leaders to develop it certification programs and thought leadership.
- CCC offers knowledge and experience based certification programs designed for specific roles in an IT department or organization.
- Through the CCC, individuals prepare themselves to become Digital Ready Professionals.

CORE VALUES OF THE CCC

- Community driven - any member can contribute to the development of CCC programs. This is possible through working groups, but also through other initiatives.
- Complementary - CCC programs complement technology specific training programs that are available in the market. CCC programs help to put the use of these technologies in perspective, explain their value, and help IT professionals to make best use of the cloud, big data and internet of things.
- Career growth oriented - Our focus is on helping professionals grow their career. CCC certifications help individuals improve their capabilities, resume, salary and chances of finding a qualified job in the market.

STAKEHOLDERS OF THE COUNCIL

The CCC partners with organizations who share our vision to extend the competencies of IT professionals in the digital transformation domain. Through the CCC Certification Program we aim to enable training providers, L&D departments, and technology vendors in countries across the world to 'Digital-Ready' the workforce and help fill the millions of unfilled jobs.

Our members range from corporations implementing CCC accredited training within their organization, to academic institutions training the new generation of IT professionals and professional associations whose work aligns with our vision to establish a standard for digital transformation.

The CCC identifies 4 types of stakeholders:

- Associate Members
- Authorized Training Partners
- Authorized Courseware Partners
- Exam Service Providers

1. CCC ASSOCIATE MEMBERS

Associate Members support CCC and the overall approach to digital transformation. There are no firm obligations associated with Associate Members, but there are very interesting upsides. For example every Associate Member is allowed to contribute to the further development of CCC content, and thereby influence the direction CCC is taking.

There are three type of Associate Members:

- Forerunners
    - These are active endorser of the CCC, and help the CCC in the development of new certification programs.
    - Forerunners can nominate participants to contribute to Working Groups.
    - Forerunners can nominate participants for the Editorial Board of the CCC.
    - Forerunners can associate their name and logo with the CCC and market their status as a Member.
- Ambassadors
    - Ambassadors are individuals recognized for their expertise and ambition to promote CCC in their local community.
    - Ambassadors are associated with a CCC Forerunners in good standing.
    - Ambassadors are appointed by the CCC Managing Director for 1-year terms.
    - Ambassadors are CCC volunteers who commit to providing a minimum of 1 day of service each month.

- Members
  - The CCC also maintains Members, these are organizations who support the CCC and the CCC mission and vision, but who are not actively engaged with the CCC.
  - Members are able to use the CCC Member logo.

2.   CCC AUTHORIZED TRAINING PARTNER (ATP)

CCC Authorized Training Partners are organizations who are licensed to deliver CCC training programs to the market. Authorized Training Partners may market, schedule, and organize training programs.

Training Partners are required to meet the following requirements:

- Authorized Training Partners must offer at least one CCC program as part of their portfolio.
- Authorized Training Partners are required to use CCC approved courseware for the delivery of training programs (which can be developed themselves being an Authorized Courseware Partner or obtained from another designated Authorized Courseware Partner).
- Authorized Training Partners may work with multiple Courseware Partners for the delivery of training programs.
- Authorized Training Partners can only deliver exams to their own learners, and are not allowed to resell exam vouchers to others, who are not their own learners. Training Partners may not offer exams only to their learners, but only as part of a training delivery using Approved Courseware.
- Authorized Training Partners purchase exams from Authorized Courseware Partners for their learners who would like to sit a CCC certification exam. Training Partners are not required to purchase exams at the same time as they purchase courseware, but cannot buy exams for learners who have not attended a course organized by the Authorized Training Partner.
- For the organization of CCC courses, Authorized Training Partners follow the criteria stipulated for each course.

- Authorized Training Partners commit to only using trainers delivering CCC courses that certified in the courses they deliver and have completed the certification with a pass rate that is at least 10% higher than the required pass rate (for example if the pass rate is 65%, trainers are required to pass the exam with at least 75%). Trainers are further required to have at least 3 years experience in the domain they teach in.

- Trainers that deliver training courses on behalf of ATPs may be trainers on staff, but can also be contracted instructors.

- Authorized Training Partners must hold an active registration with CCC, and pay any relevant fees.

- A Training Partner must use the CCC logos as provided to them, and may promote themselves as a CCC Training Partner.

- Authorized Training Partners may not act in a manner that brings the market or CCC into disrepute. A Training Partner may not represent any interests on behalf of CCC.

- Training Partners may not amend or in any other ways misuse CCC syllabus or any other CCC IP.

- Training Partners may not modify CCC intellectual property (IP), or amend, copy or redistribute any of the CCC IP without the approval of the CCC.

TABLE 1: CCC PARTNER TIERS

	CCC TRAINING PARTNER	CCC GOLD TRAINING PARTNER	CCC PLATINUM TRAINING PARTNER
CCC Training Programs Delivered	Deliver at least one CCC program	Deliver at least three CCC programs with at least twenty students per annum per program	Deliver at least five CCC programs with at least twenty learners per annum per program
Can Use the ATP Logo	Yes, CCC ATP Logo	Yes, Gold CCC ATP Logo	Yes, Platinum CCC ATP Logo
Recognition on CCC Website	As a CCC ATP	As a Gold CCC ATP	As a Platinum CCC ATP

3. CCC AUTHORIZED COURSEWARE PARTNER

CCC Authorized Courseware Partners are organizations who develop training materials to support the CCC Operating scheme and deliver courseware to CCC Authorized Training Partners. Courseware Partners are required to meet the following requirements:

- For organizations to qualify as CCC Authorized Courseware Partner they are required to develop and offer at least one CCC training course.

- Authorized Courseware Partners must adhere to the correct usage of logos and trademarks of CCC in the training materials as outlined on the CCC website.

- Authorized Courseware Partners ensure that training materials are kept up to date, and continue to meet the quality requirements set by CCC. The content reviews are performed using professional reviewers who are appointed by the CCC.

- CCC Courseware Partners have to receive an approval from the CCC before using their courseware. After this approval, they may use the term 'CCC Approved Courseware'.

- The minimum set of courseware provided by Authorized Courseware Partners include:
  - A Learner Manual with sufficient content covering the learning objectives of the program offered and a mock exam.
  - Trainer manuals with instructor notes, or instructor delivery guidance.

- CCC Courseware Partners are required to pay an annual fee. This fee includes an assessment or reassessment of 2 sets of courseware. Additional assessments will be invoiced based on the number of days that expected the assessment will take.

- CCC Courseware Partners are required to provide information on a quarterly level to CCC and within 10 days after closure of a quarter. This information includes:
  - Volume of courseware sold in the previous quarter and per certification course per customer, with customer name.

- CCC Courseware Partners purchase exam vouchers from the CCC, and sell these to Authorized Training Partners in association with courseware. Exam vouchers may not be sold to Authorized Training Partners without selling courseware. The sale of exams and courseware do not need to happen at the same time, as long as the Courseware Partner maintains an up to date administration that prevents the sale of exam vouchers without providing courseware.

4. CCC EXAM SERVICE PROVIDER (ESP)

The Exam Service Provider is responsible for the delivery of exams. Exam Service Provider(s) have the logistical infrastructure to deliver exams to the market on a global basis.

The following requirements apply to Exam Service Providers:

- Exam Service Provider(s) ensure global secure delivery of CCC certification exams on behalf of the CCC.

- Exam Service Providers deliver at the minimum a CCC Standard Exam - this is a live proctored exam that is delivered as an online exam. Exam Service Providers have the option to extend the Standard Exam for example by offering the exam in a paper-based exam format.

- Exam Service Providers work closely with CCC Training Partners or candidates to schedule exam sessions.

- Exam Service Providers do not sell exam vouchers to candidates, vouchers are provided by the CCC to Authorized Courseware Partners who provide them to Authorized Training Partners.

Hubs
Unless agreed separately between the CCC and the Exam Service Provider.

- Exam Service Providers are not allowed to work with third party organizations for the fulfillment of exams, such as Computer Based Testing Agencies or operational **hubs**.

- Exam Service Provider(s) do not perform any accreditation services such as assessing and registering trainers or training partners.

- Exam Service Providers may choose not to offer all exam categories the CCC offers. If the ESP offers a category (for example cloud), it must offer all products of that category.

- The ESP will ensure that all examinations will be proctored, whether live proctoring or online proctoring (real time surveillance).
- Exam certificates are provided by the CCC for all candidates who completed an exam.

THE END USER (CANDIDATE/STUDENT)

The end user is an IT professional working inside an IT organization.

- The end-user can only take training courses and certification exams through ATPs, exam vouchers are not sold without candidates taking a training program.

THE EDITORIAL BOARD

The Editorial Board guides the direction for the Certification Program provided by the CCC. The Editorial Board has a maximum of 8 Members. Members can also provide members for working groups, these are project teams set-up to develop qualification programs and other content relevant to support the CCC mission.

The Editorial board can:

- Provide recommendations to CCC for the development or maintenance of the Certification Program.
- Coordinate working groups responsible for the development of content, including syllabi, exams, and thought leadership.

CCC WORKING GROUPS

Working Groups and Committees may be formed comprising of Members. Each tasked with specific objectives such as syllabus development or content development.

REGISTRATION AS A CCC AUTHORIZED TRAINING PARTNER

The CCC is working with Leapest for the registration of Authorized Training Partners. Registration as an ATP is with Leapest. Leapest will also collect the annual registration fees.

TRAINING PROVIDER ALREADY HAS A BUSINESS ACCOUNT WITH LEAPEST:

1. After login, select on of the CCC certification exam products to start the process for accreditation.

2. Complete the application form and pay the invoice for the annual Training Partner registration.

3. After payment is complete, your form will be submitted to the CCC, who will contact you for placement of your logo on the CCC website.

4. You will now be ready to order exams.

Note - *The CCC registration is per calendar year. The fee will be charged fully independent of your sign up date. Before the end of the calendar year you will receive a notification if you want to continue working with the CCC.*

TRAINING PROVIDER WITHOUT A BUSINESS ACCOUNT

A Business Account on Leapest is required prior to working with the CCC. Please visit Leapest.com to register on the platform.

REGISTRATION AS A CCC AUTHORIZED COURSEWARE PARTNER

COURSEWARE PARTNER WITH A BUSINESS ACCOUNT ON LEAPEST

The CCC is working with Leapest for the registration and annual renewal of CCC Courseware Partners.

1. Please contact info@cloudcredential.org to initiate your registration as a Courseware Partner.

2. The CCC will initiate the process for you to be registered through Leapest.

3. Complete the application form and pay the invoice for the annual Courseware Partner registration through Leapest.

4. The CCC will contact you for review of your courseware, and once your courseware is approved you will be able to use it.

COURSEWARE PARTNER WITHOUT A BUSINESS ACCOUNT ON LEAPEST.COM

A Business Account on Leapest is required prior to working with the CCC. Please visit Leapest.com to register on the platform.

Note - The CCC registration is per calendar year. The fee will be charged fully independent of your sign up date. Before the end of the calendar year you will receive a notification if you want to continue working with the CCC and rene.

REGISTRATION AS A CCC EXAM SERVICE PROVIDER

1. Please contact info@cloudcredential.org to initiate registration as an Exam Service Provider.

REQUIREMENTS FOR CCC TRAINING PROGRAMS

ALL LEVELS

1. Training is mandatory for all levels.

2. CCC Authorized Training Partners may only provide exams to their own learners, as part of a training delivery.

3. Training delivery may be in the form of classroom, virtual classroom, eLearning or a self study program.

4. Trainers delivering Associate level courses are required to have passed the exam for the program they teach with 10% higher than the passing mark. Trainers are further required to have at least 3 years experience in the domain they teach in.

FEES

THE FOLLOWING FEES APPLY

COMPONENT	ANNUAL REGISTRATION FEE
ATP	$50 / E50
ACP	$750 / E750
Forerunner Member	$50 / E50
Ambassador	$0 / E0
Member	$50 / E50

The ACP fee is an annual fee, and considers that an ACP submits one set of courseware for review. In case the ACP submits additional sets of courseware for review these materials will be assessed at cost basis. The rate for this is $500 / E500 per day.